

## eSMR<sup>2</sup> User Group Meeting

**Date:** April 9, 2008  
**Time:** 10am-3pm  
**Room:** Los Angeles Regional Water Quality Control Board  
Dominguez Channel Conference Room,  
(please bring a picture ID to show to security)  
Directions: <http://www.waterboards.ca.gov/losangeles/html/directions.html>  
**Teleconferencing Number:** 916-262-2271  
WebEx Session Name: eSMR User Group  
WebEx Password: water24  
WebEx URL: <http://waterboards.webex.com/waterboards>

| Item  | Description                                      | Purpose  | Time        | Lead                      |
|-------|--|--|-------------|---------------------------|
| 1     | Meeting Items                                    | <ul style="list-style-type: none"><li>▪ Introductions</li><li>▪ Review agenda</li><li>▪ Past Action Items</li></ul>                      | 10:00-10:10 | All                       |
| 2     | Mantis Overview                                  | <ul style="list-style-type: none"><li>▪ Learn how to submit enhancements/bugs for "Alpha" testing</li><li>▪ Relating issues to</li></ul> | 10:10-10:45 | John Ginn                 |
| 3     | eSMR <sup>2</sup> (Pre-Alpha Screen)             | <ul style="list-style-type: none"><li>▪ Feedback/Comments</li></ul>  | 10:45-11:55 | Don Swiden & Hoang Nguyen |
| LUNCH |  |  |             |                           |
| 4     | eSMR <sup>2</sup> (Pre-Alpha Screen) - continued | <ul style="list-style-type: none"><li>▪ Feedback/Comments</li></ul>  | 1:00-2:00   | Don Swiden & Hoang Nguyen |
| 5     | Summary  | <ul style="list-style-type: none"><li>▪ New action items</li></ul>   | 2:00-2:15   | All                       |

**Past Action Items:**

| Item # | Who         | Action Item                   | Status/Notes  |
|--------|-------------|-------------------------------|---|
| 1      | Darrin/Russ | Coding Process                | Decide on policy of electronic submission process. Decide if submission is required in both electronic and paper format. DECISION MADE. LEFT UP TO REGIONAL BOARD.<br>3/26: Ron to send Russ and Darrin Region 3 template.<br>4/2: <a href="#">discuss in LA offline</a>  |
| 2      | Ron         | DDLs                          | Review drop-down values used for electronic coding process and determine if there are any missing or no longer valid.<br>3/26: Working with enABL, Inc. to add missing parameters<br>4/2: <a href="#">Still working on procurement</a>  |
| 3      | Ron/Don     | Discharger Submission         | <a href="#">PENDING UNTIL 5/14</a> . Review Mantis issues related to “discharger screen”, “error check”, and “CDF Tool”. Postponed until beta.<br>4/2: <a href="#">Display old Mantis issues and relate to new screen</a>   |
| 4      | Don         | Accelerated Monitoring        | <a href="#">PENDING UNTIL LEVEL 3</a> . Discuss with Russ/Susan/Dan (1) interpretation, (2) how to handle, (3) develop a use case testing scenario to ensure system accommodates requirements.  |
| 5      | Ron         | Level 3 Process Flow          | <a href="#">PENDING UNTIL COMPLETION OF LEVEL 2</a> . Develop level 3 process flow document.  |
| 6      | Ron         | Level 2 Requirements Document | Finalize level 2 requirements document.<br>3/26: In development.<br>4/2: <a href="#">send out document after 4/2 meeting</a>  |
| 7      | Rassam/Ron  | Alpha/Beta Testing            | Coordinate alpha and beta testing groups.<br>3/26: Everyone will be part of alpha and beta testing groups. Roll-out will start with the eSMR User Group team and then to other regions.<br>4/2: <a href="#">send out login information and hold Mantis training during 4/9 onsite training</a><br>Mockup Site:<br><a href="http://water38.waterboards.ca.gov/ciwqs_esmr2">http://water38.waterboards.ca.gov/ciwqs_esmr2</a><br>Username: sdischarger<br>Password: Password1 |
| 8      | Darrin      | UPEPA Upload                  | Policy on data transfer to USEPA.<br>4/2: <a href="#">CROMERR application now being prepared by SWRCB and monthly meetings setup with SWRCB legal dept.</a>   |